Transformation Award Guidelines (Stage 2) 2022

How to Apply

- You have the option to apply for Stage 2 online or on paper.
- All applications and work samples must be received in Leeway Foundation’s office by Monday, October 3, 2022. This is not a postmark deadline.

Application and Submission

Hard-copy Applications
Drop off or mail applications to:

Leeway Foundation
The Philadelphia Building
1315 Walnut Street, Suite 832
Philadelphia, PA 19107

In response to public health recommendations to limit physical contact to reduce the spread of COVID-19, Leeway Foundation’s staff are only working from the office part-time. However, materials may be dropped off at any time through the mail slot in our office door.

Electronic Applications
Applications may be submitted online at leeway.org/LTA. If you do not receive an email confirmation within five minutes of sending your electronic application, it has not been successfully submitted. We do not accept applications sent by email or fax.

Language and Access Needs
If you have language translation or access needs that make our application process inaccessible to you, please contact staff to talk about alternative ways to submit your application. Contact information is below.

Applicant Support Sessions

Applicant support sessions specifically designed to address Stage 2 work samples will be offered at the following times:

- Session 1: Wednesday, August 24, 5:30-7:00 PM
- Session 2: Friday, August 26, 1:30-3:00 PM

These sessions will be identical. Attendance is optional but highly recommended. Due to the pandemic and public health recommendations, both sessions will be held virtually. Please register in advance by visiting: https://leaway.org/LTA/ or call 215.728.9276.

Contact Information
Leeway staff are working remotely and are available. We’re happy to schedule a phone or video call. Thanks for understanding.

PHONE: 215.728.9276
EMAIL: info@leeway.org

WEBSITE: leeway.org
FACEBOOK: facebook.com/leewayfound
Work Samples

**Requirements**

Work samples are crucial to the review panel’s evaluation of your practice. The samples you select should provide an overview of the range and multi-year span of your artistic and/or cultural practice. The review panel is interested in samples that clearly and powerfully demonstrate your art for social change work over the span of the past five years or more.

- At least one work sample must be from the past five years (2017 to 2022).
- All applicants are responsible for ensuring that their CD, DVD, or USB drive works correctly and that the files are accessible.
- Links to personal or organizational websites are not accepted.

One member of the panel will review the full-length work samples you submit. The entire panel will review your selected excerpts.

You may choose to submit samples from multiple disciplines; however, **we strongly encourage you to choose one discipline in which you have established skill and expertise**. This discipline should be consistent with the art for social change practice you described in your Stage 1 application.

Leeway is providing you with a check for $100 to help offset the costs of compiling and duplicating your work samples and documentation.

**Approved Formats**

- **Video**: .mov or .mp4 files uploaded via Dropbox or submitted on DVD or USB drive.
- **Audio**: .aiff or .mp3 files uploaded via Dropbox or submitted on CD or USB drive.
- **Documents**: .doc or .pdf files uploaded via Dropbox or submitted on CD or USB drive.
- **Images**: .jpeg files uploaded via Dropbox or submitted on CD or USB drive.

**Labeling Work Samples**

Use a permanent marker to label CDs or DVDs with your artist name, phone number, and the title of the work samples. Please label USB drives with your artist name and phone number.

The naming convention for files uploaded via Dropbox or submitted on CD, DVD, or USB drive is the first eight letters of the applicant’s last name followed by the item number. Numbers should be sequential and correspond to the Work Sample Description numbers in your application. For example: Smith01.jpg, Smith02.jpg, Smith03.jpg. Do not use any punctuation, symbols, or spaces in the file names.
Artistic Discipline

In Stage 1, we asked you to identify a primary and secondary (if applicable) artistic practice. You are strongly encouraged to submit work samples that align with the practice you selected. If you are submitting work from two or more of these disciplines, please see the “Multidisciplinary” session on page 4. It is highly recommended that you contact Leeway staff when preparing a “split application”.

LITERARY ARTS

Non-fiction, fiction, plays, and screenplays
• Submit two full-length literary work samples and select one excerpt from each of these full-length samples.
• Each full-length sample should be no longer than 60 continuous pages. Each excerpt should be no longer than 10 continuous pages. Each excerpt must be submitted as a separate file from the full-length sample.
• The full-length samples submitted must be completed works that have been published, produced, or performed in some form. Works in progress will not be accepted.
• Make sure your name, the page number, and the title of the work are listed in the upper right-hand corner of each page.
• Work samples must be typed double-spaced on 8.5” x 11” white paper, with at least 1” margins and type size no smaller than 11 points. Samples not conforming to these standards will not be accepted.
• Hard-copy samples must be printed on one side of the page only. Double-sided copies will not be accepted.
• If you do not have access to a digital version of the manuscript, photocopies of books will be accepted. Otherwise, books, magazines, or photocopies of commercial publications will not be accepted as work samples and should not be sent under any circumstances.

Poetry and spoken word artists who work on the page should:
• Submit up to 14 poems, not to exceed 60 pages total.
• From these, select five to seven poems as your excerpt, not to exceed 14 pages total.
• Make sure your name, the page number, and the title of the work are listed in the upper right-hand corner of each page. Each poem should be clearly labeled if it exceeds one page.
• Work samples must be typed on 8.5” x 11” white paper, with at least 1” margins and type size no smaller than 11 points. Samples not conforming to these standards will not be accepted.
• Hard-copy samples must be printed on one side of the page only. Double-sided copies will not be accepted.
• If you do not have access to a digital version of the manuscript, photocopies of books will be accepted. Otherwise, books, magazines, or photocopies of commercial publications will not be accepted as work samples and should not be sent under any circumstances.

Spoken word artists who primarily record should:
• Submit up to 14 poems as individual audio tracks, not to exceed 120 minutes total.
• From these, select five to seven poems as your excerpt, not to exceed 10 minutes total.

Spoken word artists who primarily perform live should:
• Submit up to 14 poems recorded on video in a live or staged performance, not to exceed 120 minutes total.
• From these, select five to seven poems as your excerpt, not to exceed 10 minutes total.

MEDIA ARTS

Film, video, podcasts, and other time-based art forms
• Submit two full-length media work samples and select one excerpt from each of these full-length samples.
• Each full-length sample should not exceed 120 minutes. Each excerpt should not exceed five minutes. Each excerpt must be submitted as a separate file from the full-length sample.
• Compilations, promotional videos, and trailers will not be accepted.
MULTIDISCIPLINARY

- Review guidelines for the primary mediums in your multidisciplinary work, and then divide work sample amounts based on the number of mediums you are choosing to represent (e.g., one documented performance that does not exceed 120 minutes, and one 60-page literary sample for someone who is a performance artist and novelist).
- It is recommended that multidisciplinary artists work with the program director to determine the best approach to combined work samples.

MUSIC

Composition, music, spoken word, producing, deejaying, singing, and songwriting

- Submit two full-length audio works (e.g., an opera, EP, or LP) and select one excerpt from each of these full-length samples.
- Each full-length sample should not exceed 60 minutes. Each excerpt should not exceed five minutes. Each excerpt must be submitted as a separate file from the full-length sample.
- If you have a performance clip available, you may submit it according to the performance guidelines (see below).
- Musical scores and song lyrics will not be accepted.

PERFORMANCE

Dance, choreography, spoken word, storytelling, acting, directing, and puppetry

- Submit two full-length works and select one excerpt from each of these full-length samples. We will not accept compilation videos or trailers.
- Each full-length sample should not exceed 120 minutes. Each excerpt should not exceed five minutes. Each excerpt must be submitted as a separate file from the full-length sample.
- You may submit choreography/directing, solo performances, or monologues. However, we suggest that one of the samples be of you performing. Please indicate in the work sample description where you appear.

VISUAL ARTS

Book arts, crafts, documentary photography, fiber arts, installation, painting, printmaking, sculpture, web-based imagery, and works on paper

Please note: Visual artists who work in time-based media should follow the media arts guidelines (see page 3).

- Submit up to 14 images. You may submit two detail views per image.
- From these 14 images, select five to seven as your excerpt. You may submit two detail views per excerpt image.
- For artists working in an online format, such as curation on social media, submit 14 screenshots of posts. We will not accept links to online social media profiles as a work sample.
- Applicants whose work depends on scale for overall impact are strongly encouraged to submit at least one image demonstrating size. In general, an installation shot will suffice.
- File size should be sufficient for clear display at 1024 x 768 resolution. Highly detailed images often look better if set at a higher resolution than required.
VISUAL ARTS (continued)

- For book arts, graphic novels, and comics, submit no more than 14 pages of finished panel-to-panel art that tell the story. Select pages from up to two full books. You must select continuous pages from each book. For each page, you may submit two detail views.
- From these 14 pages, select 5 to 7 continuous pages as your excerpt. Detail views for each excerpt can be included.
- For artists working in an online format such as curation on social media, submit 14 screenshots of posts. We will not accept links to online social media profiles as a work sample.
- From these 14 images, select 5 to 7 as your excerpt.

Visual artists who work in time-based media on the internet

- For artists whose work is web-based, submit a screen capture video up to 10 minutes in length that shows navigation through the website. We will not accept links to websites as a work sample.
- From this video, select 3-5 minutes as your excerpt. The video must show the imagery and interactivity of at least three pages on the site. The excerpt must be submitted as a separate file from the full-length sample.

Award Status Notification

Award notification letters are mailed 10 to 12 weeks after the application deadline.

Award Details

AWARD PERIOD
The 2022 Leeway Transformation Award period is January 2023 to December 2023.

RESIDENCY
Awardees must have lived continuously in Bucks, Camden, Chester, Delaware, Montgomery, or Philadelphia County since April 2020. You must maintain residency in one of these six counties through the award period ending December 31, 2023.

AWARD PAYMENT
Each awardee will receive an initial payment of $14,000. The remaining $1,000 will be disbursed once you provide Leeway with the details of your community sharing event (see below).

COMMUNITY SHARING EVENT
Awardees must create an opportunity to share their art or cultural work with others free of charge. This community sharing event can be as small or large as you want. For example, you could offer a workshop, do a read-through of a play for a classroom, produce a poetry reading, or create a public art project. Once you provide Leeway with the details or plans for the event, the remaining $1,000 of your award payment will be disbursed.

FINAL REPORT
All awardees must submit a final report to Leeway by March 15, 2024. The report form is available online or as a downloadable PDF at leeway.org/grants/reports.

AWARD ACKNOWLEDGEMENT
Awardees are required to acknowledge the award in their artistic biographies and in published materials (e.g., websites and interviews) for at least four calendar years after receipt of the award, using the following phrase: [Name] is a recipient of the 2022 Leeway Transformation Award.
Before you begin, please review the Transformation Award Guidelines. If you have any further questions, contact the Leeway staff at 215.728.9276 or info@leeway.org.

Prior to completing this form, we strongly encourage you to compose your answers in word processing software in order to check for spelling, grammar, and word counts.

**Artist Information**

Artists name or Preferred name (to be shared publicly if you receive an award)

Legal name

*If different from your artist/preferred name, your legal name will not be shared or associated publicly with your artist/preferred name and will be kept confidential among Leeway staff.*

To which name should correspondence be addressed?  ○ Artist/Preferred name  ○ Legal name

As a trans-affirming organization, we ask applicants to indicate their pronouns. Providing this information is optional. If you do not provide your pronouns, you will be referred to by your name in all Leeway materials.

I wish to be addressed as:

○ She/her  ○ He/him  ○ They/them  ○ ........................................

Email address

Date of birth (MM-DD-YYYY)  Phone number(s)

Street address  City  State  ZIP code

Neighborhood  County (choose one):  ○ Bucks  ○ Delaware  ○ Camden  ○ Montgomery  ○ Chester  ○ Philadelphia

Do you want to receive feedback from panel deliberations with your notification letter? (Refer to guidelines page 5)

○ Yes  ○ No
Work Sample Descriptions

There are specific requirements depending on the type of sample you are submitting. Please refer to the guidelines for instructions. Call Leeway at 215.728.9276 with any questions.

MEDIA ARTS, MUSIC, PERFORMANCE, LITERATURE, OR SCRIPTWORKS

Describe the work samples you are submitting in the spaces provided below. Include a short description of your excerpts.

Indicate the start and stop times of the excerpt. If applicable, you may provide a track number or chapter number instead.

1. Title: .................................................................

   Year work started: ............................................

   Year work completed: ........................................

   Genre/type of work: ...........................................

   Full sample running time/pages: ...........................

   Names of other artists involved in the work and their roles:

   ..............................................................................

   If you appear in the work, note the time (video and audio only):

   ..............................................................................

   Short description and context (150 words):

   ..............................................................................

   ..............................................................................

   ..............................................................................

   ..............................................................................

   Excerpt start time/page:   Excerpt end time/page:

   ..............................................................................

   Excerpt description and relationship to the full-length work sample, including why you selected this excerpt (100 words):

   ..............................................................................

   ..............................................................................

   ..............................................................................
CONT. MEDIA ARTS, MUSIC, PERFORMANCE, LITERATURE, OR SCRIPTWORKS

2. Title: ____________________________________________________________

Year work started: __________________________________________________

Year work completed: _______________________________________________

Genre/type of work: ________________________________________________

Full sample running time/pages: _____________________________________

Names of other artists involved in the work and their roles:

_________________________________________________________________

If you appear in the work, note the time (video and audio only):

_________________________________________________________________

Short description and context (150 words):

_________________________________________________________________

_________________________________________________________________

Excerpt start time/page: _______ Excerpt end time/page: _______

Excerpt description and relationship to the full-length work sample, including why you selected this excerpt (100 words):

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________
VISUAL ARTS, BOOK ARTS & POETRY

Describe the 10-14 work samples you are submitting in the spaces below. Remember, numbers must correspond to digital images or text documents.

From these, indicate the 5-7 you choose to be your excerpts.

1. Title:__________________________________________________________________________

   Year work started:_________________________________________________________________

   Year work completed:________________________________________________________________

   Genre/type of work:_________________________________________________________________

   Medium (visual and book arts work only):______________________________________________

   Total pages (poems only):________________________________________________________________

   Dimensions (visual work only):________________________________________________________

   Names of other artists involved in the work and their roles:
   ________________________________________________________________________________
   ________________________________________________________________________________

   Short description and context (150 words):
   ________________________________________________________________________________
   ________________________________________________________________________________
   ________________________________________________________________________________
   ________________________________________________________________________________
   ________________________________________________________________________________

   Is this a panel excerpt?: ☐ Yes ☐ No

   Why did you select this as an excerpt (100 words)?:
   ________________________________________________________________________________
   ________________________________________________________________________________
   ________________________________________________________________________________
CONT. VISUAL ARTS, BOOK ARTS & POETRY

2. Title:

Year work started:

Year work completed:

Genre/type of work:

Medium (visual and book arts work only):

Total pages (poems only):

Dimensions (visual work only):

Names of other artists involved in the work and their roles:

Short description and context (150 words):

Is this a panel excerpt?: ☐ Yes ☐ No

Why did you select this as an excerpt (100 words)?:
CONT. VISUAL ARTS, BOOK ARTS & POETRY

3. Title: ________________________________
   Year work started: ____________________
   Year work completed: __________________
   Genre/type of work: ____________________
   Medium (visual and book arts work only): ____________________
   Total pages (poems only): ____________________
   Dimensions (visual work only): ____________________

   Names of other artists involved in the work and their roles:
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

   Short description and context (150 words):
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   Is this a panel excerpt?: ☐ Yes ☐ No

   Why did you select this as an excerpt (100 words)?:
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
CONT. VISUAL ARTS, BOOK ARTS & POETRY

4. Title: 

Year work started: 

Year work completed: 

Genre/type of work: 

Medium (visual and book arts work only): 

Total pages (poems only): 

Dimensions (visual work only): 

Names of other artists involved in the work and their roles: 

Short description and context (150 words): 

Is this a panel excerpt?: ☐ Yes ☐ No 

Why did you select this as an excerpt (100 words)?: 

CONT. VISUAL ARTS, BOOK ARTS & POETRY

5. Title:

Year work started:

Year work completed:

Genre/type of work:

Medium (visual and book arts work only):

Total pages (poems only):

Dimensions (visual work only):

Names of other artists involved in the work and their roles:

Short description and context (150 words):

Is this a panel excerpt?: ☐ Yes ☐ No

Why did you select this as an excerpt (100 words)?:
CONT. VISUAL ARTS, BOOK ARTS & POETRY

6. Title: 

Year work started:

Year work completed:

Genre/type of work:

Medium (visual and book arts work only):

Total pages (poems only):

Dimensions (visual work only):

Names of other artists involved in the work and their roles:

Short description and context (150 words):

Is this a panel excerpt?: ☑ Yes ☑ No

Why did you select this as an excerpt (100 words)?:
CONT. VISUAL ARTS, BOOK ARTS & POETRY

7. Title: ____________________________________________________________
   Year work started: __________________________________________________
   Year work completed: _____________________________________________
   Genre/type of work: _____________________________________________
   Medium (visual and book arts work only): ____________________________
   Total pages (poems only): ________________________________________
   Dimensions (visual work only): ____________________________

   Names of other artists involved in the work and their roles:
   __________________________________________________________________
   __________________________________________________________________
   __________________________________________________________________
   __________________________________________________________________
   __________________________________________________________________

   Short description and context (150 words):
   __________________________________________________________________
   __________________________________________________________________
   __________________________________________________________________
   __________________________________________________________________
   __________________________________________________________________

   Is this a panel excerpt?: ☐ Yes ☐ No

   Why did you select this as an excerpt (100 words)?:
   __________________________________________________________________
   __________________________________________________________________
   __________________________________________________________________
   __________________________________________________________________
   __________________________________________________________________
CONT. VISUAL ARTS, BOOK ARTS & POETRY

8. Title: ........................................................................................................................................................................

Year work started: ............................................................................................................................................................

Year work completed: ............................................................................................................................................................

Genre/type of work: ................................................................................................................................................................

Medium (visual and book arts work only): .................................................................................................................................

Total pages (poems only): ............................................................................................................................................................

Dimensions (visual work only): ......................................................................................................................................................

Names of other artists involved in the work and their roles: ........................................................................................................

Short description and context (150 words): .................................................................................................................................

Is this a panel excerpt?: ☐ Yes ☐ No

Why did you select this as an excerpt (100 words)?: ......................................................................................................................
CONT. VISUAL ARTS, BOOK ARTS & POETRY

9. Title: ____________________________________________________________

Year work started: __________________________________________________

Year work completed: ________________________________________________

Genre/type of work: _________________________________________________

Medium (visual and book arts work only): ________________________________

Total pages (poems only): ____________________________________________

Dimensions (visual work only): ________________________________________

Names of other artists involved in the work and their roles: ________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Short description and context (150 words): ______________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Is this a panel excerpt?: ☒ Yes ☐ No

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Why did you select this as an excerpt (100 words)?: ________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________
CONT. VISUAL ARTS, BOOK ARTS & POETRY

10. Title: ____________________________________________

Year work started: ____________________________________________

Year work completed: ____________________________________________

Genre/type of work: ____________________________________________

Medium (visual and book arts work only): __________________________

Total pages (poems only): _______________________________________

Dimensions (visual work only): __________________________________

Names of other artists involved in the work and their roles:

________________________________________________________________

________________________________________________________________

Short description and context (150 words):

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

Is this a panel excerpt?: ☐ Yes ☐ No

Why did you select this as an excerpt (100 words)?:

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________


CONT. VISUAL ARTS, BOOK ARTS & POETRY

11. Title: ____________________________

Year work started: ____________________________

Year work completed: ____________________________

Genre/type of work: ____________________________

Medium (visual and book arts work only): ____________________________

Total pages (poems only): ____________________________

Dimensions (visual work only): ____________________________

Names of other artists involved in the work and their roles: ____________________________

Short description and context (150 words): ____________________________

Is this a panel excerpt?: ☑ Yes ☐ No

Why did you select this as an excerpt (100 words)?: ____________________________
CONT. VISUAL ARTS, BOOK ARTS & POETRY

12. Title: ____________________________________________

Year work started: ______________________________________

Year work completed: ____________________________________

Genre/type of work: ______________________________________

Medium (visual and book arts work only): ____________________

Total pages (poems only): _________________________________

Dimensions (visual work only): ____________________________

Names of other artists involved in the work and their roles:

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Short description and context (150 words): ___________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Is this a panel excerpt?: ☐ Yes ☐ No

Why did you select this as an excerpt (100 words)?:

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________
CONT. VISUAL ARTS, BOOK ARTS & POETRY

13. Title:

Year work started:

Year work completed:

Genre/type of work:

Medium (visual and book arts work only):

Total pages (poems only):

Dimensions (visual work only):

Names of other artists involved in the work and their roles:

Short description and context (150 words):

Is this a panel excerpt?: ☐ Yes ☐ No

Why did you select this as an excerpt (100 words)?:
CONT. VISUAL ARTS, BOOK ARTS & POETRY

14. Title:

Year work started:

Year work completed:

Genre/type of work:

Medium (visual and book arts work only):

Total pages (poems only):

Dimensions (visual work only):

Names of other artists involved in the work and their roles:

Short description and context (150 words):

Is this a panel excerpt?: ☐ Yes ☐ No

Why did you select this as an excerpt (100 words)?:
Description of your Art for Social Change Work

- When answering the following six questions, you may use either this application form or two separate sheets of paper (8.5" x 11", minimum .75" margins, 11-point font or larger).
- Do not exceed two pages of typed text for all six questions.
- If using a separate sheet of paper, pages cannot be double-sided.
- Make sure your name is on every page.

1. Discuss how the work samples illustrate your art for social change practice.

2. As part of the Stage 1 application, you were asked to identify the social change intent of your artistic or cultural practice. Explain how your work samples engage with and express your social change vision and intent.

3. As part of the Stage 1 application, you were asked about the intersections of your identity (race, gender, class, ability, education, geography, religion, etc.). How have those intersections led you to create work and engage with certain communities/audiences?
Cont. Description of your Art for Social Change Work

4. Describe the communities/audiences you create your artistic work for and how they engage or participate with this work. Please give specific examples of the impact of the art for social change work.

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

5. How are you accountable to the communities/audiences you work with or in? How do you enter and exit these communities?

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

6. How would receiving this award transform your work and you as an artist?

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
Please review the application and guidelines to make sure your application is complete. **Incomplete applications will not be considered for funding.**

**Online application users only:** Once completed, we recommend you print a PDF of your confirmation and keep a copy of your application for your records.

**CONFIRM AND SIGN**

By signing below, I certify the following:

1. I am not enrolled full time in a graduate or undergraduate degree-granting arts program.

2. I am a Pennsylvania or New Jersey resident and have lived continuously in Bucks, Camden, Chester, Delaware, Montgomery, or Philadelphia County from **April 2020** to the present.

3. If I receive the Leeway Transformation Award, I agree to: (a) **maintain my residency in the Greater Philadelphia area through the award year ending December 31, 2023**; (b) create a free event to share my work with the community; and (c) submit a final report to Leeway at the end of the award year.

4. I meet all of the requirements of this award and I am submitting my own work samples with this Stage 2 application.

__________________________________________________________________________  __________________________________________________________________
Signature (legal name)  Date