



2024 Media Artist + Activist Residency Guidelines

The Media Artist + Activist Residency provides grants of \$25,000 to women, trans*, and gender nonconforming media artists working in close collaboration with social justice/cultural organizations to document, reframe, and/or amplify the issues and campaigns addressed by the organization.

The residency aims to reveal and extend the ways that artists and artistic processes can work within cultural and social justice organizations to achieve social change. Artist and organizations will apply collaboratively with proposals for a project that embeds the artist in the work of the organization for one year. Five residencies will be awarded, with each residency providing \$15,000 to the artist, and \$10,000 to the organization.

2024 Application Deadline

- June 24

Applications must be *received* by the deadline date. If the deadline date falls on a weekend or holiday, the application must be received by 10:00am the following business day. We do not accept applications sent by mail, email or fax.

Application Submission

Applications may be submitted at leeway.org/MAR. If you do not receive an email confirmation within five minutes of sending your electronic application, it has not been successfully submitted.

LANGUAGE/ACCESS NEEDS

If you have language translation or access needs that make our application inaccessible to you, please contact staff to talk about alternative ways to submit your application. Contact information is below.

APPLICATION SUPPORT

Throughout the year, Leeway staff will host several Information and 1-on-1 Applicant Support sessions. For a list of upcoming sessions and to RSVP, visit: leewayfoundation.eventbrite.com or call 215.545.4078.

The Intentions/Goals of the Residency

Media artists will embed themselves inside the intentions, culture, and protocols of social justice organizations and the neighborhoods and communities they serve. Media artists will interweave their perspective, process, and strategies into the workings of the organization that may not have previously looked to artists as key assets for sparking innovation, improving problem-solving, and enhancing communication. Meanwhile, artists will acquire and hone skills, aptitudes, and ethical awareness that are key to working intimately with community organizations.

Leeway's Other Grantmaking Programs

In addition to the Media Artist + Activist Residency, Leeway offers other streams of funding. To find out more, visit: www.leeway.org/grants or call 215.545.4078.

CONTACT INFORMATION

PHONE: 215.545.4078
EMAIL: info@leeway.org
WEBSITE: leeway.org
INSTAGRAM: [@leewayfound](https://www.instagram.com/leewayfound)
FACEBOOK: facebook.com/leewayfoundphl

**Leeway is a trans-affirming organization committed to gender self-determination, and we use the term "trans" in its most inclusive sense, as an umbrella term encompassing transsexual, transgender, genderqueer, Two-Spirit people, and anyone whose gender identity or gender expression is nonconforming and/or different from their gender assigned at birth.*

Media Arts for Social Change: What We Mean

Leeway supports artists and cultural producers involved in art for social change that positively affects and engages communities and audiences. Creating social change must be integral to the ideas, beliefs, and goals that are woven throughout your art and your process of creating and sharing your art.

Leeway understands Media Arts as an expansive category including but not limited to:

- film and video
(narrative, documentary, experimental)
- audio
- podcast
- installation/projection
- animation
- interactive design
- digital art
- games/gaming
- web-based content
- multimedia/multi-disciplinary work
- ...and more.

While Leeway interprets Media Arts expansively, it will be the job of the applicants to demonstrate how the use of media is at the core of their proposal.

IMPACT OF ART WITH VISION

Art for social change is art with a vision and an intentional analysis. It is an artistic or creative cultural practice that may operate in traditional or nontraditional mediums, modes, or disciplines. Art with a vision impacts people in many ways. It can:

- Raise consciousness
- Alter how we think about ourselves, our society, or our culture
- Create a vision of a more just world
- Be a tool or strategy for organizing and movement building
- Preserve or reclaim traditional cultural practices using your artistic practice as a form of resistance or empowerment
- Create space for expression and build a sense of community
- Challenge racism, classism, sexism, homophobia, transphobia, ageism, ableism, or other oppressions
- Question mainstream culture and beliefs
- Shift or transform the perception of power and/or privilege and the dynamics associated with justice, equality, and/or accountability
- Value healing justice practices focused on strengthening communities, not just individuals
- Engage and utilize a reciprocal process — where there is teaching and learning simultaneously and consent for engagement is mutual, as is the benefit for yourself as an artist and the community you are engaging

Social Change Intent/Vision

We ask you to identify **at least one but no more than three** social change categories that best describe the intent or vision behind your project. There is no correct or incorrect way to choose; you should pick one that resonates with you as the core intent or vision of your work. You will have an opportunity to define further what that vision is for you in question 3 of the application.

- Cultural preservation/restoration
- Decarceration
- Demilitarization
- Disability justice
- Economic justice
- Environmental justice
- Feminism
- Housing justice
- Immigrant justice
- Indigenous sovereignty
- LGBTQIA social movements
- Racial justice
- Transgender justice/gender self-determination

How to Apply

The Media Artist + Activist Residency is open to media-based artists working collaboratively with cultural or social justice organizations to document, reframe, and/or amplify the issues and campaigns addressed by the organization.

Artists and organizations will apply collaboratively with proposals for a project that embeds the artist in the work of an organization for one year. Both the artist and the organization need to complete and submit their respective sections of the application online, which can be found [by clicking here](#).

Eligibility

- Media arts must be central and at the core of the proposed collaboration.
- Artists and organizations are only allowed to submit one collaborative application per grant cycle.
- The artist functions primarily as an artist and strategist – not a teacher, an art therapist, or other capacity
- The residency is not a production grant, but an intentional media residency where artists and social justice organizations work in collaboration to document, reframe, and/amplify the work of the organizations.
- The residency cannot be used for work completed prior to awards announcement (10-12 weeks after deadline)
- Applicants may apply for the Art and Change Grant and/or Window of Opportunity Grant in the same year. Applicants may not apply for the Transformation Award in the same year.
- If you've previously received a Media Artist + Activist Residency, you are welcome to re-apply if:
 - you have not received this residency in 2022 or 2023;
 - are not working with the same media artist or organization; *and*
 - are not applying for the same project. However, you may apply for different phases of that project.

ELIGIBILITY FOR MEDIA ARTISTS

Artists will complete the [Media Artist + Activist Residency Application](#)

You are eligible to apply if you:

- Are a media artist
- Live in Bucks, Camden, Chester, Delaware, Montgomery, or Philadelphia County
- Are at least 18 years old
- Identify as a woman, trans*, and/or gender nonconforming person
- Are working collaboratively with a social justice/cultural organization (see page 6)

You may *not* apply if you:

- Do not have a collaborating organization
- Are on the staff or board of the collaborating organization
- Are a full-time student in an arts-degree program
- Have received a 2023 Leeway Transformation Award
- Have applied for a 2024 Leeway Transformation Award
- Have already received a 2022 or 2023 Media Artist + Activist Residency
- Have not turned in all reports due from previous Leeway grants and awards

ELIGIBILITY FOR SOCIAL JUSTICE/CULTURAL ORGANIZATIONS

Organizations will complete the [Collaborating Organization Form](#)

You are eligible to apply if your organization is:

- A social justice/cultural organization** with a 501(c)3 status or fiscal sponsor
- Located in Bucks, Camden, Chester, Delaware, Montgomery, or Philadelphia County
- Working with an operating budget less than \$1.5M
- Collaborating with a media artist (see page 6)

You may *not* apply if your organization:

- Does not have a collaborating media artist
- Is collaborating with a media artist who is on the staff or board of your organization
- Has an operating budget greater than \$1.5M
- Has already received a 2022 or 2023 Media Artist + Activist Residency

*** A cultural organization must have a social-justice intention as part of its mission and work with communities that are often ignored, silenced, and/or marginalized because of who they are (for example - people of color; immigrants; queer people; trans* and/or gender nonconforming folks; poor and working-class people; people with disabilities; etc.).*

FOR ARTISTS: AGE AND RESIDENCY DOCUMENTATION

Should you be awarded this residency, you will be asked to provide proof of both your age and current residency before receiving any funds. This documentation is confidential and will not be shared with anyone other than Leeway staff. You may mask any financial or sensitive information in these documents.

- For proof of age, you will need to provide one of the following: Drivers license, passport, birth certificate, non-driver's identification card, voter registration card, immigration registration or papers
- For proof of current residency, you will need to provide one of the following (which should match the address on your application): Utility bill, rental agreement, mortgage agreement or payment coupon, house deed, tax return, or other verification of residency (cleared by Leeway staff)

If you are unable to provide any of the above documents, call 215.545.4078 or email info@leeway.org to discuss.

FOR ORGANIZATIONS: DOCUMENTATION

As part of this application process, organizations will be asked to submit the following:

- IRS Determination Letter
- Current year operating budget
- List of current board and staff

COLLABORATION: APPLYING WITH OTHER MEDIA ARTISTS

Media artists who work in pairs or collectives may apply for this residency. We understand that most projects are done in collaboration with others, so you are only required to submit an application with a co-applicant if you are playing similar roles as artistic directors or partners. Applicants may only apply once per cycle, whether submitting as a co-applicant or as an individual.

- Each co-applicant must meet Leeway's basic eligibility requirements (see guidelines page 3).
- Co-applicants will submit one [main application found here](#).
- Indicate in the Artist Information section that you have a co-applicant and whether you're the main contact.
- Each co-applicant must submit a separate [co-applicant form found here](#), which will include respective Artist Information and Experience sections (make sure to detail any working experience you have together).
- If selected for a residency:
 - Each co-applicant must provide both age and residency documentation;
 - and the grant check will be issued to the main contact.
 - Please be aware that the main contact will hold tax liability for the grant. See below section.

RESIDENCY STATUS NOTIFICATION

Grant notification letters are mailed approximately 10 to 12 weeks after the application deadline. To keep our process transparent, every applicant receives feedback, based on the panel's deliberations. This offers a view into the process and gives information applicants can use as they think about their work. Applicants may opt out of receiving feedback — and can always request it at a later date. We offer feedback with the understanding that grantmaking is a reductive process, where there is never as much money as qualified applicants, so please consider if you are prepared to receive this feedback.

If you are awarded, the media artist must fill out a W-9 tax form and provide your legal name so that Leeway can send you a 1099 form for tax purposes. Leeway is required by the IRS to issue 1099 forms to grantees. Contact Leeway staff if this presents difficulties for you.

AWARDEE CONVENINGS

All of the selected artists and organizational partners will come together each quarter and share their experiences, learnings, and visions with one another to build a broader framework for their community practice. Participation in these convenings is a requirement of this residency.

Work Sample Documentation

Work sample documentation is important to the review panel's evaluation and should provide an accurate view of the range and quality of the media artist's work. For each sample, you will be prompted to provide brief descriptions and context for the work.

- At least one work sample should reflect work completed within the last five years.
- Work samples should not be "pitch" pieces for this residency but should illustrate the artist's work.
- General links to personal or organizational websites are not accepted.
- Longer work samples are not necessarily better work samples. Sometimes, less is more!

You are required to submit two work samples. We strongly encourage you to submit work samples that align with the work you are proposing. Please see work sample formats and guidelines below:

- **VIDEO:** Each video work sample can be 10 minutes or less (.mov or .mp4 files)

For media artists whose work is web-based, submit a screen capture video up to 10 minutes in length that shows navigation through the website. We will not accept links to websites as a work sample.

- **AUDIO:** Each audio work sample can be 10 minutes or less (.aiff or .mp3 files)

- **TEXT:** Each text-based work sample can be 10 pages or less (.pdf files)

- **IMAGE:** Each image work sample can be 10 images or less (.jpeg files)

For media artists who work is captured in photography, you can submit up to 10 images or less per work sample that showcases one project or series of work.

If you wish to submit work samples in a form other than the choices listed, please contact Leeway staff at 215.545.4078 or info@leeway.org to see if the proposed form can be accommodated.

Residency Review Process

PEER REVIEW PANEL

An independent peer review panel will evaluate applications. Keep in mind that members of the review panel may not be familiar with your particular artistic practice or cultural context, so describe them clearly.

Peer review panelists will evaluate applications based on the following criteria:

- How media arts is central and at the core of the proposed collaboration
- Evidence of the range and quality of the artist's media work
- Evidence that the relationship between the artist and organization is authentic and mutually beneficial
- The importance, urgency, and motivation for this residency
- Clear understanding of the collaboration's goals for this residency
- Demonstrated vision and social change intent as an integral part of the collaboration
- How communities and audiences in the greater Philadelphia region are engaged and impacted

AWARD PAYMENT

Funding awarded to the artist is unrestricted. Funding awarded to the organizational partner is a combination of restricted and unrestricted funds (50% of funding can be used for general operating support, while the other 50% will go toward residency-related expenses such as documentation, participant stipends, the purchase of equipment or materials, community gatherings, staffing, etc.).

The artist will receive an initial payment of \$14,000 at the start of the residency. Similarly, the organization will receive an initial payment of \$9,000. The remaining \$1,000 for both the media artist and the organization will be disbursed once they submit their final report and copies of the media created throughout the residency.

FINAL REPORTING

- Please notify Leeway immediately of any major changes to your project
- Final reports are due 90 days after completing your residency
- Report forms are sent to you with your award letter and are also available online: leeway.org/grants/reports
- Grantees will submit two final reports (one prepared by the media artist and one by the organization), describing how they used the funds as well as the project's impact on them and the community.
- Final reports should include documentation of the media created as part of the residency.

Collaboration: Identifying and Sustaining Good Partnerships

Collaboration is core to this residency. Media artists and social justice/cultural organizations apply together to work collaboratively to document, reframe, and/or amplify the issues and campaigns addressed by the organization. This collaboration should be an active, mutually beneficial partnership between both parties.

Both the artist and the organization need to complete and submit their respective sections of the application online, which can [be found here](#).

Before applying, artists and organizations should make sure they:

- Have a shared vision with clearly agreed upon mission, objectives, and strategies
- Hold an understanding and respect for each other and their respective work
- Share stake in both the process and outcome of the project
- Understand how communities, stakeholders, and the general public will be engaged
- Communicate frequently and clearly about expectations, needs, and updates
- Are willing to compromise and be flexible, discussing issues openly & navigating disagreements, if needed

In all collaborations, there is the potential risk that one or the other party may not be able to completely fulfill its commitments. It's important for collaborators to generate an alternative plan which accounts for what will happen if one or the other is unable to meet the agreed-upon terms of the collaboration.

CREATING A MEMORANDUM OF UNDERSTANDING

Formalizing community and collaborative agreements for accountability and power-sharing

We do not advise applicants to assume they will receive funding; however, Leeway recommends preliminary discussion about preparing a Memorandum of Understanding (MOU) while you are developing your application. If awarded, the artist and collaborating organization must prepare and sign an MOU describing schedules, rights, roles, and responsibilities throughout the residency. The following list of subjects to potentially cover in an MOU is meant to assist recipients in developing such a memorandum and are not a substitute for legal advice.

- The purpose and goals of collaboration and the names of the people involved
- The timeline for the collaboration. How will collaborators schedule sufficient time to engage and experiment?
- How the collaborators will make decisions and any organizational representatives involved (contingency representatives should also be named as well, in case of a change in personnel at the organization)
- Who will be responsible for administrative tasks (e.g. - financial record keeping and reporting)?
- How will funds be spent for the residency – and from whom: Artist, organization, both?
- Who will review and approve expenditures for any funds spent by the collaborating organization?
- If the artist receives payment from the organization, how and when will the artist be paid?
- How are any expenses reimbursed? Is prior approval required and what documentation is needed?
- If needed, who will review and approve any subcontractor decisions made on behalf of the collaboration?
- If needed, who will be responsible for securing any insurance and/or permits?
- What are the agreed upon roles in publicizing the residency and any resulting work and/or projects? How will communication with the press and public be created, discussed, and approved?
- How will collaborators respond/reimagine the work, if needed due to COVID-19?
- Who will own any work product produced, as a result of this collaboration? Co-ownership, at the least?
- Who will keep any equipment purchased with residency funds when the residency is complete?
- How will any conflict between the artist and the organization be negotiated? Outside mediation?
- How will the MOU be modified or updated?



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2024 Media Artist + Activist Residency Artist Application

PLEASE NOTE: Media Artist + Activist Residency applications are [only accepted online](#). We are providing this PDF so you can see exactly what the online application will entail.

Eligibility

1. Do you live in Bucks, Camden, Chester, Delaware, Montgomery, or Philadelphia County

- ☐ Yes
☐ No

2. Are you at least 18 years old?

- ☐ Yes
☐ No

3. Do you identify as a woman, trans*, and/or gender nonconforming person?

- ☐ Yes
☐ No

**Leeway is a trans-affirming organization committed to gender self-determination, and we use the term "trans" in its most inclusive sense, as an umbrella term encompassing transsexual, transgender, genderqueer, Two-Spirit people, and anyone whose gender identity or gender expression is nonconforming and/or different from their gender assigned at birth.*

4. Are you working collaboratively with a social justice/cultural organization who has a 501(c)3 status or fiscal sponsorship?

- ☐ Yes
☐ No

5. Is media arts central and at the core of the proposed collaboration/residency?

- ☐ Yes
☐ No

Artist Information

- Artist name

To be shared publicly if you receive a residency

- Legal name

If different from your artist name. This is the name associated with your Social Security number and/or bank account. It will not be shared or associated publicly with your artist name and will be kept confidential among Leeway staff.

- To which name should correspondence be addressed?

- ☐ Artist name
☐ Legal name

- Co-Applicant(s). List the name(s) of any other media artist(s) with whom you are applying? (optional)

Media artists who work in pairs or collectives may apply for this residency. We understand that most projects are done in collaboration with others, so you are only required to submit an application with a co-applicant if you are both playing the same role as artistic directors or partners. Co-Applicants must complete their own Co-Applicant Form, which includes separate Artist Information and Experience sections for each artist. [The form can be found here.](#)

Artist Information (continued...)

- Are you the main contract for this collaboration?
 - ☐ Yes
 - ☐ No
- Street Address, City, State, and Zip code
- Neighborhood
- County:
 - ☐ Bucks ☐ Chester ☐ Montgomery
 - ☐ Camden ☐ Delaware ☐ Philadelphia
- Email address
- Phone number
- Age
- Social media handle (if applicable)

As a trans-affirming organization, we ask applicants to indicate their pronouns. Providing this information is optional. If you do not provide your pronouns, you will be referred to by your name in all Leeway materials.

- I wish to be addressed as:
 - ☐ She/her
 - ☐ He/him
 - ☐ They/them
 - ☐ Other: _____
- How did you hear about this residency?
 - ☐ Email ☐ Mailer/postcard ☐ Website ☐ Word of mouth ☐ Friend ☐ Past recipient ☐ Staff
 - ☐ Social Media ☐ Organization: _____ ☐ Other: _____

Age and Residency Documentation

If awarded a residency, all applicants (including any co-applicants) will be asked to provide proof of both age and current residency by submitting one item from each of the following two checklists:

Age

- ☐ Driver's license
- ☐ Passport
- ☐ Birth certificate
- ☐ Non-driver's identification card
- ☐ Voter registration card

Residency

- ☐ Utility bill
- ☐ Rental agreement
- ☐ Mortgage agreement or payment coupon
- ☐ House deed
- ☐ Tax return
- ☐ Other verification of residency (cleared by Leeway staff): _____

If selected, will you be able to provide proof of both age and current residency? ☐ Yes ☐ No

Have you ever received funding from Leeway? ☐ Yes ☐ No

If yes, list any grants/awards/residencies & years: _____

If yes, have you turned in your final report(s)? ☐ Yes ☐ No

Have you attended an information or application support session this year? ☐ Yes ☐ No

If yes, where? _____

Do you want to receive feedback from panel deliberations with your notification letter (see guidelines page 4)?

☐ Yes ☐ No

Residency Information

- Your collaborating organization's name
Make sure that your Collaborating Organization fills out their respective section of the application by clicking here.
- What form of media is at the core of your residency? Choose at least one.
 - ☐ Film and video
 - ☐ Audio
 - ☐ Podcast
 - ☐ Installation/projection
 - ☐ Animation
 - ☐ Interactive design
 - ☐ Digital art
 - ☐ Games/gaming
 - ☐ Web-based content
 - ☐ Multimedia/multidisciplinary work
 - ☐ Other: _____
- SOCIAL CHANGE INTENT/VISION OF YOUR WORK: Identify at least one but no more than three social change categories that best represent the nature of your work. You will have an opportunity to define further what that vision is for you in Question #3 of the application. For social change intent prompts and questions, please refer to page 2 of the Guidelines.

<input type="radio"/> Cultural preservation/restoration	<input type="radio"/> Immigrant justice
<input type="radio"/> Decarceration	<input type="radio"/> Indigenous sovereignty
<input type="radio"/> Demilitarization	<input type="radio"/> Housing justice
<input type="radio"/> Disability justice	<input type="radio"/> LGBTQA social movements
<input type="radio"/> Economic justice	<input type="radio"/> Racial justice
<input type="radio"/> Environmental justice	<input type="radio"/> Transgender justice/gender self-determination
<input type="radio"/> Feminism	
- SHORT DESCRIPTION OF YOUR RESIDENCY: Provide a brief description of your residency, 1-3 sentences maximum. Make sure it provides a clear, concise summary of what you are proposing over the course of the next year (500 character max).

Experience

Provide a brief description (1-2 sentences or 325 characters max) and date(s) of 4-10 artistic, personal, political, professional, or social change-based experiences relevant to your art for social change work. Include experiences that reflect your work as a media artist as well as any prior experience working with your collaborating organization.

This Experience page is not meant to read as a traditional resume and should reflect defining moments that have led you to this point in your career as a media artist. The review panel values experiences that are often not included in traditional resumes and knows that these experiences can be defining moments for artists. These experiences are shared with the review panel but will never be shared publicly.

- | | |
|--|---------------------------|
| 1. Description of Experience: _____ | Date of Experience: _____ |
| 2. Description of Experience: _____ | Date of Experience: _____ |
| 3. Description of Experience: _____ | Date of Experience: _____ |
| 4. Description of Experience: _____ | Date of Experience: _____ |
| * You must have at least four experiences. | |
| 5. Description of Experience: _____ | Date of Experience: _____ |
| 6. Description of Experience: _____ | Date of Experience: _____ |
| 7. Description of Experience: _____ | Date of Experience: _____ |
| 8. Description of Experience: _____ | Date of Experience: _____ |
| 9. Description of Experience: _____ | Date of Experience: _____ |
| 10. Description of Experience: _____ | Date of Experience: _____ |

HIGHLIGHTED EXPERIENCE. Describe in more detail one of the experiences listed above. We recommend that your highlighted experiences is the most compelling in terms of its relationship to the residency you are proposing with your collaborating organization (1500 character max)

Residency Narrative Description

Answer all six questions thoroughly. Do not include links to external websites in your answers. Review the Guidelines for more context on this section. There is a 1500-character max for each question.

1. Summarize your residency. What media do you want to create with your collaborating organization? How will that media be used to document, reframe, and/or amplify the issues of your collaborating organization?
2. Why is this residency important and urgent to you? What's your motivation for working with your collaborating organization?
3. What are the goals and intended impact of this residency? How will the art create action, particularly around the social change intent(s) you identified earlier as part of this application?
4. What is your relationship with your collaborating organization? How is this collaboration deep, sincere, and mutually beneficial?
5. Define your community or audience. What is your relationship to the communities you will work with as part of this residency? How does your identity or who you are play a role in this?
6. How will the art created as part of this residency engage communities and audiences? How will the work be shared and distributed?

Work Samples

As part of this application, artists are asked to submit work samples that provide an accurate view of the range and quality of your work as a media artist. We strongly encourage you to submit work samples that align with the work you are proposing.

PLEASE NOTE:

- At least one work sample should reflect work completed within the last five years.
- Work samples should not be “pitch” pieces for this residency but should illustrate the artist’s work.
- General links to personal or organizational websites are not accepted.
- Longer work samples are not necessarily better work samples. Sometimes, less is more!

You are required to submit two work samples. Please see work sample formats and guidelines below:

- ☐ **VIDEO:** Each video work sample can be 10 minutes or less (.mov or .mp4 files)

For media artists whose work is web-based, submit a screen capture video up to 10 minutes in length that shows navigation through the website. We will not accept links to websites as a work sample.

- ☐ **AUDIO:** Each audio work sample can be 10 minutes or less (.aiff or .mp3 files)

- ☐ **TEXT:** Each text-based work sample can be 10 pages or less (.pdf files)

- ☐ **IMAGE:** Each image work sample can be 10 images or less (.jpeg files)

For media artists who work is captured in photography, you can submit up to 10 images or less per work sample that showcases one project or series of work.

Work Samples (continued...)

If you wish to submit work samples in a form other than the choices listed, please contact Leeway staff at 215.545.4078 or info@leeway.org to see if the proposed form can be accommodated.

WORK SAMPLE #1

- Title
- Year
- Type of Media
- Running time/pages/number of images
- Your role in the work
- Names of any other artists involved in the work and their roles
- Please provide short description and context for this work sample. How does this work sample showcase your media arts practice and relate to the proposed residency? (1500 character max)

WORK SAMPLE #2

- Title
- Year
- Type of Media
- Running time/pages/number of images
- Your role in the work
- Names of any other artists involved in the work and their roles
- Please provide short description and context for this work sample. How does this work sample showcase your media arts practice and relate to the proposed residency? (1500-character max)

CONFIRM AND SIGN. I have reviewed the application guidelines and checklist carefully to ensure that this residency proposal is eligible and that I have provided all information necessary for this application to be considered. To the best of my knowledge, this application and the attached supporting materials are complete and accurate. I authorize Leeway to use my preferred name and submitted materials for publicity purposes.

Signature: _____



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2024 Media Artist + Activist Residency Collaborating Organization Form

PLEASE NOTE: Media Artist + Activist Residency applications are [only accepted online](#). We are providing this PDF so you can see exactly what the online application will entail.

Leeway believes art for social change work happens through relationships – working with other collaboratively, often in community. Collaboration is core to this residency. Media artists and organizations apply together to work collaboratively to create a project that documents, reframes, and/or amplifies the issues and campaigns addressed by the organization. The collaboration should be an active, mutually beneficial partnership between the artist and the organization.

Collaborating Organization Forms must be [submitted online here](#). If you do not receive an email confirmation within five minutes of submitting your online application, it has not been successfully submitted. We do not accept applications sent by mail, email, or fax.

Before you begin, review the Media Artist + Activist Residency Guidelines. If you have any questions or need assistance, call 215.545.4078 or email info@leeway.org.

Contact Information

- Name of media artist(s) your organization is collaborating with
- Email of media artist(s) your organization is collaborating with
- Your name
- Your role at the organization
- Address of the organization
- Neighborhood of the organization
- County of the organization
 - ☐ Bucks
 - ☐ Camden
 - ☐ Chester
 - ☐ Delaware
 - ☐ Montgomery
 - ☐ Philadelphia
- Email address
- Phone number

Narrative Questions

Answer all five questions thoroughly. Do not include links to external websites in your answers. There is a 1500 character max for each question.

1. Briefly describe your organization and its social justice mission. How is the leadership and staff of your organization aligned with the communities you serve?
 2. What is your relationship to the artist and why do you believe they are well-suited for this collaboration (i.e., based on relationships, skills, experience, etc.)?
 3. How will your organization benefit from having this artist-in-residence as part of your team? How will the artist be included, foundationally, in conversations about the organization's work?
 4. As the organization, how is this collaboration deep, sincere, and mutually beneficial? How will you honor the intention of this collaboration so that the artist doesn't lose their identity, creative vision, and/or voice in this residency?
 5. From an organizational perspective, what do you hope to get out of this residency? What kind of impact might result from this collaboration?
-

Organizational Documentation

- Does your organization have a fiscal sponsor?
If your organization does not have its own 501c3 status, you must have a fiscal sponsor with 501c3 status.
 - ☐ Yes
 - ☐ No
 - If yes, name of fiscal sponsor
 - If yes, name of fiscal sponsor contact person
 - If yes, email of fiscal sponsor contact person
- IRS Determination Letter (upload)
- List of current board and staff (upload)
If you are fiscally-sponsored, this is not the board and staff of your fiscal sponsor, but your organization.
- What is the size of your organization's budget for the current fiscal year?
- If your budget is under \$10,000, please list any and all in-kind services and indicate how you will handle these financial resources, if awarded.
- Current year operating budget (upload)
PDFs only please!

CONFIRM AND SIGN. I have reviewed the application guidelines carefully to ensure that this residency proposal is eligible and that I, as a representative of the Collaborating Organization, have provided all information necessary for this application to be considered. To the best of my knowledge, this application and the attached supporting materials are complete and accurate. I authorize Leeway to use my preferred name and/or organization's name for publicity purposes.

Signature: _____



Media Artist + Activist Residency Application Checklist

Review the application and guidelines to make sure your application is complete. **The review panel will not consider incomplete applications.**

MEDIA ARTISTS ARE ELIGIBLE TO APPLY IF THEY:

- ☐ Live in Bucks, Camden, Chester, Delaware, Montgomery, or Philadelphia County
- ☐ Are at least 18 years old
- ☐ Identify as a woman, trans*, and/or gender nonconforming person
- ☐ Are working collaboratively with a social justice/cultural organization (Guidelines page 6)
- ☐ Are not on the board or staff of the collaborating organization
- ☐ Are not a full-time student in an arts-degree granting program
- ☐ Have not received a 2023 Transformation Award
- ☐ Have not applied for a 2024 Transformation Award
- ☐ Have not received a 2022 or 2023 Media Artist + Activist Residency

ALL MEDIA ARTIST APPLICATIONS MUST INCLUDE:

- ☐ A complete [Media Artist + Activist Residency Application](#)
- ☐ Two work samples from any of the following categories (Guidelines page 5)
 - VIDEO: Each video work sample can be 10 minutes or less (.mov or .mp4 files)
 - AUDIO: Each audio work sample can be 10 minutes or less (.aiff or .mp3 files)
 - TEXT: Each text-based work sample can be 10 pages or less (.pdf files)
 - IMAGE: Each image work sample can be 10 images or less (.jpeg files)

COLLABORATING ORGANIZATIONS ARE ELIGIBLE TO APPLY IF THEY:

- ☐ Are a social justice focused or cultural organization with a 501(c)3 status and/or fiscal sponsor
- ☐ Located in Bucks, Camden, Chester, Delaware, Montgomery, or Philadelphia County
- ☐ Working with an operating budget less than \$1.5M
- ☐ Are collaborating with a media artist (Guidelines page 6)
- ☐ Are not collaborating with a media artist who is on the staff or board of your organization
- ☐ Have not received a 2022 or 2023 Media Artist + Activist Residency

ALL COLLABORATING ORGANIZATION FORMS MUST INCLUDE:

- ☐ A complete [Collaborating Organization Form](#)
- ☐ The following documentation:
 - IRS Determination Letter
 - Current year operating budget
 - List of current board and staff

Both artist and organization sections of the application must be [submitted online here](#) by June 24, 2023, 11:59PM.